

Coach Others in Job Skills

SITXHRM001



Broadspectrum Training Services Pty Ltd is a Registered Training Organisation (RTO Code: 31843), specialising in the delivery of nationally recognised training and assessment services

Are you interested?

For further information about this program, please contact:

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ABOUT THIS COURSE

This unit describes the performance outcomes, skills and knowledge required to provide on-the-job coaching to colleagues. It requires the ability to explain and demonstrate specific skills, knowledge and procedures and monitor the progress of colleagues until they are able to operate independently of the coach.

It applies to all tourism, hospitality and event sectors.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

COURSE STRUCTURE

To be awarded this unit of competency, students will need to complete the course work as it applies to experienced operational personnel and to supervisors and managers who informally train other people in new workplace skills and procedures.

Elements of the Unit of Competency

- Prepare for on-the-job coaching
- Coach colleagues on-the-job
- Follow-up coaching

Required Skills and Knowledge

The required skills and knowledge of this unit focusses on skills in:

- Effective on-the-job coaching and communication
- Addressing identified performance problems or difficulties experience by colleagues
- Evaluate performance and provide constructive feedback
- Clear communication
- Completing training
- Application of the key principles of training
- Objectives and scope of training
- Factors that impact the need for training
- Legislative work health safety and hygiene requirements
- Possible causes of performance problems or difficulties

ASSESSMENT

Students will be assessed to confirm competence using a combination of knowledge based assessment, practical activities and assessments in the workplace.

WHAT MATERIALS/EQUIPMENT DO I REQUIRE?

Students will be provided with access to all learning resources. Suitable workplace assessment environments are to be provided by the student's employer.

COURSE OUTCOME

On successful completion of the assessments, a nationally recognised Statement of Results will also be issued by Broadspectrum Training Services outlining the specific unit of competency completed.

DURATION, DELIVERY METHOD, PARTICIPANTS AND PRICE

Students have a period of 6 weeks from the date of enrolment to complete the requirements of the unit of competency. Where students have not successfully completed all of the requirements for the unit, no Statement of Results will be provided.

Delivery of this unit of competency combines face to face delivery, workplace delivery and assessment.

Quotation provided upon request.

COURSE VENUE

Broadspectrum Training delivers this unit of competency using a combination of in house face-face training and workplace based delivery.

